



1620 42nd Street
Evans, CO 80620
970.506.9550
www.nocohumane.org

Veterinary Services Department Assistant Volunteer

Description:

Veterinary Services provides all veterinary needs to all animals currently at NOCO Humane. Veterinary Services volunteers will act as department assistants, ensure the Vet Services area remains disinfected, and assist with preparing surgical packs, laundry, and restocking.

Objective:

To assist Veterinary Services with daily duties. Participate in keeping the exam room and surgical suite clean, safe, and as comfortable as possible for the animals in our care.

Supervision:

Directly reports to the Volunteer Coordinator. Indirectly reports to the Supervising Veterinarian, Shelter Veterinarian, and other Veterinary Services staff.

Requirements:

- ☐ Vet Services Volunteers must be at least 18 years of age
- ☐ Volunteers must complete 8 hours in cleaning & enrichment prep before starting Vet Services training
- ☐ Must be able to handle exposure to injured or ill animals, as well as potential to exposure to humane euthanasia
- ☐ Volunteers must complete a national criminal background check and sex offender search.

Volunteer Commitment:

Vet Services Volunteers must be able commit to a minimum of 2 hours per week for a minimum of six months.

Working Conditions:

All volunteer work will be performed in the animal shelter setting. There is a potential for exposure to zoonotic diseases and cleaning chemicals, exposure to dangerous and fractious animals, exposure to high noise levels when in kennel area, and a potential for animal bites and scratches while handling animals. Please note that you will be working with and around animals so be aware that clothing may get dirty.

Training:

- ☐ Attend orientation with Volunteer Coordinator
- ☐ Complete 8 hours in cleaning/enrichment prep
- ☐ Attend on-the-job first shift training with a Vet Services staff member or experienced volunteer

Duties:

- ☐ Cleaning the surgical suite, treatment room and recovery rooms, including any cages or recovery bays
- ☐ Cleaning surgical instruments
- ☐ Wrapping surgical packs
- ☐ Assisting with surgical laundry
- ☐ Restocking supplies throughout treatment room as needed
- ☐ Other tasks as assigned

Dress Code:

- ☐ Blue volunteer t-shirt
- ☐ Volunteer Name Tag
- ☐ Closed-toe shoes
- ☐ Long pants