



1620 42nd St
Evans, CO 80620
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Dog Care Volunteer

Description:

The Animal Care department is responsible for the daily care, feeding, cleaning and monitoring of all animals in the shelter. Along with daily hands-on care, Animal Care is also responsible for ensuring the shelter is sanitized and organized. Dog Care volunteers assist with these duties for the dogs.

Objective:

To assist Animal Care Technicians with the daily care, feeding and cleaning of dogs in the shelter. This position involves physical labor and direct animal contact and interaction.

Supervision:

Directly reports to the Volunteer Coordinator. Indirectly reports to Animal Care Supervisors, Lead Animal Care Technicians, the Shelter Supervisor, and Shelter Manager. Works closely with and receives training from Animal Care Technicians.

Requirements:

- ☐ Dog Care Volunteers must be at least 16 years of age
- ☐ Volunteers over the age of 18 must complete a national criminal background check and sex offender search
- ☐ Volunteers must complete 8 hours in cleaning & enrichment prep before starting Dog Care training
- ☐ Ability to read animal body language and respond appropriately, as well as maintain a calm and quiet attitude at all times - no loud talking, no agitated or quick movements
- ☐ Read and understand signage in the kennel area and around the shelter
- ☐ Respond quickly and appropriately to verbal instruction and conduct duties without unnecessary disruptions to staff or clients

Dog Care Commitment:

Dog Care Volunteers must be able commit to a minimum of 2 hours per week for a minimum of six months.

Working Conditions:

All volunteer work will be performed in the animal shelter setting. There is a potential for exposure to zoonotic diseases and cleaning chemicals, exposure to dangerous and fractious animals, exposure to high noise levels when in kennel area, and a potential for animal bites and scratches while handling animals. Please note that you will be handling cleaning chemicals and animals so be aware that clothing may get dirty.

Physical Activities:

Lifting of up to 50 pounds unassisted; kneeling, squatting, bending, cleaning kennels (scrubbing and mopping), handling animals of all temperaments, animal restraint

Training:

- ☐ Attend orientation with Volunteer Coordinator
- ☐ Complete 8 hours in cleaning/enrichment prep
- ☐ Complete online training
 - ☐ Review animal body language information
 - ☐ Watch kennel cleaning videos
 - ☐ Take Google Forms competency quiz
- ☐ Attend hands-on training

Duties:

- ☐ Providing daily care for dogs. This may include feeding, filling out daily logs, cleaning kennels, assessing basic canine health, and knowing when to inform Animal Care staff of an animal's health status and behavior
- ☐ Understanding and applying knowledge of cleaning protocols and thorough disinfection process when cleaning animal areas, dishes, laundry, and crates
- ☐ Using personal protective equipment (PPE) to prevent fomite and disease transmission in a shelter environment
- ☐ Following organizational animal handling policies and safety protocols at all times

Dress Code:

- ☐ Blue volunteer t-shirt
- ☐ Volunteer Name Tag
- ☐ Closed-toe shoes
- ☐ Long pants