



1620 42nd St
Evans, CO 80620
Phone: 970.506.9550
www.nocohumane.org

Animal Photography Volunteer

Description:

Animal photographs are crucial in helping animals find their forever homes. Animal Photography Volunteers work with the Client Services department. Photographs appear on NOCO Humane's website and on animals' adoption cards.

****This role can be done solo but is best performed in a team of two, with one volunteer handling animals and the other taking photos****

Objective:

Assist in obtaining high-quality digital photographs of the adoptable animals. These photographs will attract potential adopters and enhance the appearance of the adoptable animals on NOCO Humane's website.

Supervision:

Direct supervision by the Volunteer Coordinator. Indirect supervision by Client Services Supervisors, Lead Client Services Representative, the Shelter Supervisor and Shelter Manager.

Requirements:

- ☐ Animal Photography Volunteers must be at least 16 years of age if volunteering alone
- ☐ Volunteers age 10-15 years may join our Partner-Up Program with a parent or trusted adult who is 18 years or older
- ☐ Volunteers over the age of 18 must complete a national criminal background check and sex offender search
- ☐ Volunteers must complete 8 hours in cleaning & enrichment prep before starting Animal Photography training
- ☐ Ability to read animal body language and respond appropriately, as well as maintain a calm and quiet attitude at all times - no loud talking, no agitated or quick movements
- ☐ Read and understand signage in the kennel area and around the shelter
- ☐ Respond quickly and appropriately to verbal instruction and conduct duties without unnecessary disruptions to staff or clients
- ☐ Physical ability to control the animals being worked with

Commitment:

Animal Photography Volunteers must be able commit to a minimum of 8 hours per month for a minimum of six months.

Working Conditions:

All volunteer work will be performed in the animal shelter setting. There is a potential for exposure to zoonotic diseases and cleaning chemicals, exposure to dangerous and fractious animals, exposure to high noise levels when in kennel area, and a potential for animal bites and scratches while handling animals. Please note that you will be working with and around animals so be aware that clothing may get dirty.

Physical Activities:

Lifting of up to 50 pounds unassisted, kneeling, squatting, bending, cleaning duties (sweeping, mopping and cleaning counters), walking dogs on a leash, handling animals of all temperaments, animal restraint.

Training:

- ☐ Attend orientation with Volunteer Coordinator
- ☐ Complete 8 hours in cleaning/enrichment prep
- ☐ Complete hands-on training with Animal Handling training per species

Duties:

- ☐ Use proper animal handling protocols to retrieve small mammals, cats and dogs and other adoptable animals from their kennels and safely bring them to the photography room or to a play yard
- ☐ Assist the photographer by holding/distracting the animal while the animal's picture is taken
- ☐ Accurately load all photos into the computer and/or shelter software
- ☐ Follow brand standards set forth by NOCO Humane, including specific background and lighting requirements.
- ☐ Notify NOCO Humane staff of any health and/or behavioral issues noted during interaction with the adoptable animals
- ☐ Follow all standard cleaning protocols to thoroughly disinfect and sanitize the photography room between each animal and at the end of volunteer shift

Dress Code:

- ☐ Blue volunteer t-shirt
- ☐ Volunteer Name Tag
- ☐ Closed-toe shoes
- ☐ Long pants