



NOCO
HUMANE

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Animal Care Volunteer

Description:

Animal Care is responsible for the daily care, feeding, cleaning and monitoring of all animals in the shelter. Along with daily hands-on care, Animal Care is also responsible for ensuring the shelter is sanitized and organized.

Objective:

To assist Animal Care Technicians with the daily care, feeding and cleaning of animals in the shelter. This position involves physical labor and direct animal contact and interaction. Animal Care Volunteers have the ability to decide which species they prefer to volunteer with.

Supervision:

Directly reports to the Animal Care Supervisors and Lead Animal Care Technician. Indirectly reports to the Shelter Supervisor and Shelter Manager. Works closely with and receives training from Animal Care Technicians and experienced Animal Care Volunteers.

Requirements:

Animal Care Volunteers must be at least 16 years of age

Volunteers age 10-15 years may join our Partner-Up Program with a parent or trusted adult who is 18 years or older

Volunteers over the age of 18 must complete a national criminal background check and sex offender search

Animal Care Commitment:

Animal Care Volunteers must be able commit to a minimum of 2 hours per week for a minimum of six months.

Working Conditions:

All volunteer work will be performed in the animal shelter setting. There is a potential for exposure to zoonotic diseases and cleaning chemicals, exposure to dangerous and fractious animals, exposure to high noise levels when in kennel area, and a potential for animal bites and scratches while handling animals

Physical Activities:

Lifting of up to 50 pounds unassisted; kneeling, squatting, bending, cleaning kennels (scrubbing and mopping), walking dogs on a leash, handling animals of all temperaments, animal restraint

Training:

- Attend a Volunteer Orientation
- Interview with an Animal Care Supervisor and/or Lead Animal Care Technician
- Attend hands-on Animal Handling Training
- Attend on the job first shift training

Duties:

- Small Mammal Cleaning Volunteer
 - Properly handles small mammals and cleans small mammal areas (including, but not limited to rabbits, guinea pigs, rats, mice, hamsters and ferrets, snakes, reptiles). Provides species specific diet and habitat requirements.

- Cat Cleaning Volunteer
 - Provides daily care for cats. This includes feeding, filling out daily logs, cleaning kennels, changing litter boxes, assessing basic feline health, and knowing when to inform Animal Care staff of an animal's health status and behavior
- Dog Cleaning Volunteer
 - Provides daily care for dogs. This includes feeding, filling out daily logs, scooping feces, cleaning and scrubbing kennels, assessing basic canine health, and knowing when to inform Animal Care staff of an animal's health status and behavior.
- Cat Feeding Volunteer
 - Provides cats their second, afternoon meal of the day. Filling out daily logs, preparing and passing out meals, assessing basic feline health, and knowing when to inform Animal Care staff of an animal's health status and behavior
- Barn Cleaning Volunteer
 - Provides daily care for all barn animals (including, but not limited to chickens, ducks, pigs, goats, sheep and various species of land fowl). Ensures that each animal is receiving species specific diet and habitat requirements. Completes mucking of enclosures as necessary
- Clearly understands NOCO Humane cleaning protocols and applies our thorough disinfectant process when cleaning animal areas, dishes, laundry and crates
- Clearly understands the use of personal protective equipment [(PPE) - why, when, and how it is used] and the nature of fomite and disease transmission in a shelter environment
- Clearly understands organizational animal handling policies and safety protocols and follows them at all times

Dress Code:

- Green volunteer t-shirt
- Closed-toe shoes
- Pants
- Please note that you will be handling cleaning chemicals and animals so be aware that clothing may get dirty.