

Date: \_\_\_\_\_

Dear Neighbor,

I have downloaded this letter from Larimer Humane Society's website to inform you of an ongoing situation with the intent to address an issue amicably.

Pet owners are often unaware that their pets may be making noise which disturbs the peace and quiet of others or which is unreasonable. The purpose of this letter to make you aware that the animal(s) residing at your residence have been creating such a disturbance in the hopes you can address the issue.

To help you identify when this is occurring please see the list below of the most recent time(s) your pet(s) created a disturbance:

Type of animal(s):

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Date: \_\_\_\_\_ Time: \_\_\_\_\_ Duration: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Duration: \_\_\_\_\_

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Duration: \_\_\_\_\_

Please be aware that Fort Collins municipal code prohibits animals creating a disturbance or making unreasonable noise.

Larimer Humane Society's website ([www.larimerhumane.org](http://www.larimerhumane.org)) has a webpage which includes information about Animal Noise Disturbance with tips for owners and neighbors.

I would like to thank you in advance for reading my concern and for your prompt attention to this matter. I hope you can rectify the situation, and that we can resolve this issue.

Sincerely,

\_\_\_\_\_ (name)

\_\_\_\_\_ (address)

\_\_\_\_\_ (phone)